

Document Update on the Website of On Eagles Wings Inc.

This is a sample page that shows how to process updates of the documents in the sales process. The main users of this document are the attorneys of the seller and buyer.

Information first goes here in this form to be sent to an attorney (input).

ATTORNEY'S DOCUMENT STATUS UPDATE:

OEW Admin completes update.

Select who you are representing.
OEW - Admin

Action

Document Tracking Status
☒ Docs Delivered ☐ Docs Received ☐ Doc UPDATE (not moving)

Description

Describe Next Step and or Update
Offer and Acceptance form and cover letter delivered to this attorney by email. Attorney to start their end of process shortly (Draft Agreement). Updated by OEW dd.mm.yyy

Doc Arrival Date

Document Arrival Date
Doc Arrival Date

Estimated completion date of Task


Expected Date to Complete Task (Receiver to Update)
End Date (Estimated Date)

Completion Date

Return date to other attorney's office
2025-11-24

Submit to be updated to the "To Do" display page.

☐ I'm not a robot
reCAPTCHA is changing its terms of service.
Take action.



reCAPTCHA
Privacy - Terms

SUBMIT

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Email from above form (output)

Status Update for Pg - 0001-2



On Eagles Wings Inc. <email@oneagleswings.ws>
To webmaster@oneagleswings.ws

↩ Reply

↩ Reply All

➡ Forward

⋮

Mon 24/11/2025 7:21 PM

Select who you are representing.: OEW - Admin
Document Tracking Status: Docs Delivered
Describe Next Step and or Update: Offer and Acceptance form and cover letter delivered to this attorney by email. Attorney to start their end of process shortly (Draft Agreement). Updated by OEW dd.mm.yyy
Document Arrival Date:
Expected Date to Complete Task (Receiver to Update):
Return date to other attorney's office: 2025-11-24



SALE STATUS - 0001-2

TO DO

SELLER'S ATTORNEY (Vendor/Seller)	In-Hand Date: dd/mm/yy Update: Proposed Completion Date (PCD): Completed Date:	BUYER'S ATTORNEY (Purchaser/Buyer)	In-Hand Date: dd/mm/yy Update: Proposed Completion Date (PCD): Completed Date:
Offer and Acceptance form and cover letter delivered to this attorney by email. Attorney to start their end of process shortly (Draft Agreement). Updated by OEW dd.mm.yyy	In-Hand: 24.11.2025 Update: PCD: Comp:		In-Hand: Update: PCD: Comp:

Key points on "To Do" display.

Description details what is to be done (task) | Proposed Completion Date tells us when task is expected to be completed. This date can be revised if delay occurs (eg. Attorney being sick)

TRANSPARENCY WITHOUT COMPROMISING PRIVACY

This process tells us where the document is, what is happening, and when the task would be completed. This cuts down on calls trying to find out what is happenings and who has the documents.

On Eagle Wings Inc, thanks everyone for being part of this process to ensure our clients needs are being met. Buying a house is a once in a lifetime experience for most, let us make this as smooth and efficient process as possible.