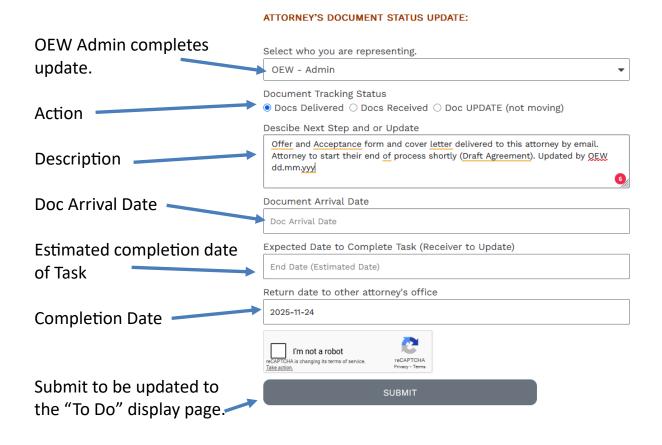
### **Document Update on the Website of On Eagles Wings Inc.**

This is a sample page that shows how to process updates of the documents in the sales process. The main users of this document are the attorneys of the seller and buyer.

Information first goes here in this form to be sent to an attorney (input).



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### **Email from above form (output)**

Status Update for Pg - 0001-2



On Eagles Wings Inc. <email@oneagleswings.ws>
To webmaster@oneagleswings.ws



Select who you are representing.: OEW - Admin Document Tracking Status: Docs Delivered

Descibe Next Step and or Update: Offer and Acceptance form and cover letter delivered to this attorney by email. Attorney to start their end of process shortly (Draft Agreement). Updated by OEW dd.mm.yyy

Document Arrival Date:

Expected Date to Complete Task (Receiver to Update): Return date to other attorney's office: 2025-11-24

# SALE STATUS - 0001-2

## **TO DO**

SELLER'S ATTORNEY (Vendor/Seller)	In-Hand Date: dd/mm/yy Update: Proposed Completion Date (PCD): Completed Date:	BUYER'S ATTORNEY (Purchaser/Buyer)	In-Hand Date: dd/mm/yy Update: Proposed Completion Date (PCD): Completed Date:
Offer and Acceptance form and cover letter delivered to this attorney by email. Attorney to start their end of process shortly (Draft Agreement). Updated by OEW dd.mm.yyy	In-Hand: 24.11.2025 Update: PCD: Comp:		In-Hand: Update: PCD: Comp:
	In I and		la Handi

### Key points on "To Do" display.

Description details what is to be done (task) | Proposed Completion Date tells us when task is expected to be completed. This date can be revised if delay occurs (eg. Attorney being sick)

#### TRANSPARENCY WITHOUT COMPROMISING PRIVACY

This process tells us where the document is, what is happening, and when the task would be completed. This cuts down on calls trying to find out what is happenings and who has the documents.

On Eagle Wings Inc, thanks everyone for being part of this process to ensure our clients needs are being met. Buying a house is a once in a lifetime experience for most, let us make this as smooth and efficient process as possible.